



## GENERAL PROGRAM INTAKE FORM

### SECTION 1: COMPARE THE PROGRAMS

*This is not an application, and it asks for no dollar amounts. Check the programs you want to learn more about, then complete Section 2. BTR Assistance and the Placemaking Grant are still in development.*

| Check                    | Program                                     | Who it is for and what it helps with                                       |
|--------------------------|---------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> | <b>Commercial Facade Grant</b>              | Storefront exteriors: paint, signage, windows, doors, awnings              |
| <input type="checkbox"/> | <b>Commercial Enhancement Grant</b>         | Reopening a vacant commercial building; interior work required             |
| <input type="checkbox"/> | <b>Small Business Incentive Grant</b>       | Visible upgrades for businesses five or more years at one address          |
| <input type="checkbox"/> | <b>Anchor Tenant Grant</b>                  | Build-out for catalytic businesses locating downtown, as a forgivable loan |
| <input type="checkbox"/> | <b>Small Business Communication Program</b> | Marketing and business consulting delivered to you; a service, not cash    |
| <input type="checkbox"/> | <b>Owner Occupied Rehab Grant</b>           | Major home repairs for homesteaded owner occupants                         |
| <input type="checkbox"/> | <b>Developer Incentive Grant</b>            | Impact and connection fees for new homes in the district                   |
| <input type="checkbox"/> | <b>Community IMPACT Grant</b>               | Volunteer beautification by neighborhood groups and nonprofits             |

#### Rules That Apply to Every Program

- Most programs reimburse after the work is done. Work started before your agreement is signed is not eligible.
- One grant per project scope; all awards need funding availability and CRA Board approval.
- Dollar amounts and any applicant contribution are set in the program description, not here.
- **Next step:** staff review your form and send you the right description and application.

## SECTION 2: TELL US ABOUT YOU

### About You and the Property or Home

|                                            |                                                                                                                                                                                                                                                    |
|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name and title:</b>                     |                                                                                                                                                                                                                                                    |
| <b>Phone:</b>                              |                                                                                                                                                                                                                                                    |
| <b>Email:</b>                              |                                                                                                                                                                                                                                                    |
| <b>Preferred contact:</b>                  | <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Text <input type="checkbox"/> In person                                                                                                                     |
| <b>Business name (N/A if residential):</b> |                                                                                                                                                                                                                                                    |
| <b>Property address, City, ZIP:</b>        |                                                                                                                                                                                                                                                    |
| <b>Own or lease:</b>                       | <input type="checkbox"/> Own <input type="checkbox"/> Lease <input type="checkbox"/> Under contract                                                                                                                                                |
| <b>Type:</b>                               | <input type="checkbox"/> Retail <input type="checkbox"/> Food service <input type="checkbox"/> Personal services <input type="checkbox"/> Office <input type="checkbox"/> Arts <input type="checkbox"/> Residential <input type="checkbox"/> Other |
| <b>Years at this address:</b>              |                                                                                                                                                                                                                                                    |

### What Would You Like To Do?

Describe the project, the improvement, or the help you are looking for.

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### Quick Eligibility Check

| # | Answer as best you can. "Not sure" is fine.             | Yes                      | No                       | Not sure                 |
|---|---------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 | Is the property inside the Bartow CRA district?         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Are taxes current, with no liens other than a mortgage? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Has any of the work already started?                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

### Acknowledgment and Signature

The information above is true to the best of my knowledge. This form is an inquiry, not an application. It does not enroll me, reserve funding, or obligate the CRA. Program terms, including any applicant contribution, are set by the program description and grant agreement. I authorize staff to contact me.

**Signature:** \_\_\_\_\_ **Printed name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### STAFF USE ONLY

|                                         |                |
|-----------------------------------------|----------------|
| <b>Received (date / by):</b>            | Click to enter |
| <b>Routed to program / Packet sent:</b> | Click to enter |